

Who we are:

The Tennessee Department of Transportation provides citizens of Tennessee and travelers with one of the best transportation systems in the country. TDOT is a multimodal agency with responsibilities in building and maintaining roads, aviation, public transit, waterways, railroads, cycling and walking. Our involvement ranges from airport improvements to funding transit buses to planning for river ports.

The Department of Transportation has close to 3,400 employees statewide with regional facilities in Knoxville, Chattanooga, Nashville and Jackson. TDOT's headquarters is located in downtown Nashville.

What the Division does:

The Construction Offices are responsible for providing a timely delivery of construction projects providing increased mobility and capacity options for multimodal users. Regional Construction Offices work hand in hand with communities, state, and local partners to provide strong strategic relationships and coordinated service to our customers.

For more information on this division, please see link below:

<https://www.tn.gov/tdot/find-local-information.html>



TDOT Intern

Region 1 Construction

Location: LaFollette & Maryville, TN

Compensation: \$20.00/hourly

Overview

The Tennessee Department of Transportation is currently hiring student interns to work in the Construction offices located in LaFollette and Maryville, TN. The Construction interns will be assisting field staff with interpreting contract plans and documents. These interns will also ensure compliance with standards and specifications and documenting contractual work. In addition, this internship will assist office staff by participating in meetings, closing out completed projects, participating in monthly estimates, as well as utilizing computer software to review schedules as well as run calculations.

Responsibilities

- Assist District Specialists with paperwork, surveying, measuring quantities, etc.
- Attend daily meetings at the start of each evening to discuss what work will be completed and the operations the contractor plans to start and finish during the work shift.
- Inspect daily traffic control for safety and MUTCD compliance.
- Assist field staff with measurements, field tests, verification tests, and any other measure necessary to ensure the work followed the contract.
- Access the TDOT spec book, PlanGrid, the daily work report application to visit multiple projects.
 - Assist field staff enter this information into our Daily work system as well as complete relevant documentation necessary for project documentation.
 - Create both a biweekly report as well as a presentation of work inspected.

Minimum Qualifications

- Civil Engineering major preferred.
- Junior, or Senior Class Status required as of May 2024 OR recent Graduate as of Spring 2023.
- Legally authorized to work in the U.S.
- Experience in the field of construction is preferred.
- Familiar with Microsoft applications such as word, PowerPoint, and Excel.
- Familiar with CAD programs such as MicroStation, GEOPAK, and Primavera.

To be considered for this position, please apply via [SurveyMonkey](#).

Please attach a two (2) page maximum résumé and a transcript to your application.

Applicants will be required to provide an academic portfolio showcasing academic achievements, experience, and knowledge.

Pursuant to the State of Tennessee's Workplace Discrimination and Harassment policy, the State is firmly committed to the principle of fair and equal employment opportunities for its citizens and strives to protect the rights and opportunities of all people to seek, obtain, and hold employment without being subjected to illegal discrimination and harassment in the workplace. It is the State's policy to provide an environment free of discrimination and harassment of an individual because of that person's race, color, national origin, age (40 and over), sex, pregnancy, religion, creed, disability, veteran's status or any other category protected by state and/or federal civil rights laws.